



CASA | ACSA

CANADIAN AGRICULTURAL SAFETY ASSOCIATION
ASSOCIATION CANADIENNE DE SÉCURITÉ AGRICOLE

CASA Governance

The Canadian Agricultural Safety Association (CASA) works with partners to support initiatives that equip producers, their families and their workers with the information and tools needed to make farms a safe place to live, work and play. CASA is funded in part through the Canadian Agricultural Partnership, a federal, provincial, and territorial initiative and receives additional support from the agricultural and corporate sectors. CASA is governed by a seven-person Board of Directors who work closely with the Chief Executive Officer to provide direction to CASA operations. Staff carry out the day-to-day operations and activities of CASA.

Vision: Safe and sustainable agriculture where healthy Canadian farm communities thrive.

Mission: To engage with community partners to promote safety and health in agriculture by providing leadership, support and resources.

Duties and Accountabilities of Directors

The position of Director with the Canadian Agricultural Safety Association carries with it important duties and accountabilities that include:

- Act in the best interests of the Association, and not of a particular province, region, or sector;
- Demonstrate national vision and leadership in matters of agricultural safety;
- Act fairly toward those affected by what the Association does;
- Proceed with an open mind and be prepared to listen;
- Prepare well and ensure that decisions are reasonable and well informed;
- Comply with conflict of interest and confidentiality policies;
- Serve a three-year term.

Working Conditions

- The seven Board Members are expected to participate in conference call Board meetings approximately six times annually, travel and attend two in-person meetings in addition to the Annual General Meeting at the yearly conference. Time commitments are roughly two hours per conference call with a one-hour preparation time and another 5-6 days for the in-person meetings.
- In addition to time devoted to meetings of the Board, Board Members are expected to serve on CASA committees, and new Board Members are asked to join the governance committee and volunteer for other committees that interest them (e.g., audit, governance, nomination, HR). These committees may require additional time commitments and phone calls. There are roles on the Board of Directors that require some additional preparation time (e.g., treasurer, chair).
- Board Members will have all travel/hotel/expenses covered by CASA. In the event that the Board Member is a producer, there is an opportunity for reimbursement of in-kind hours to some extent.

- New Board Members will receive an orientation to ensure familiarity with the organization, its issues, and the process of governance. This orientation includes the board policies, principles of governance, and explanation of major issues. A handbook including information on CASA governance will be provided.
- The Board will monitor and regularly discuss the Board's own process and performance. Board Members will give feedback on the performance of themselves and each other annually, discussing plans for improvement.
- Board Members will participate in at least one day of professional development per year in areas that will enhance their effectiveness on the Board.
- If required, translation services are available to facilitate communication in both English and French.