

Sample Form: Standard Operating Practices

SOP number _____ Written by _____

Date effective _____ Last modified _____

Describes the safety protocol for _____ at (location) _____

Number of employees performing the job _____

Responsibilities (who is responsible for each aspect of the job):

Skill level/training required to perform the job safely _____

Description of work details, including safety practices:

Communications process for: working alone, further instructions, concerns, assistance:

Emergency procedures:

Equipment and supplies (including any PPE):

Result expected:

Squeeze Chute Safety Standard Operating Practices

SOP number 1 Written by The Processing Team

Date effective 7/1/2008 Last modified 6/15/2008

Describes the safety protocol for the hydraulic squeeze chute on the Lazy X Ranch at Covered cattle working area.

Number of employees performing the job 2

Responsibilities: **employer** to provide safe equipment, facilities, training and supervision; **lead hand** to discuss hazards and safest way to work, ensure proper steps are followed; **workers** to understand and follow established practices, use required safety equipment and report unsafe situations fo lead hand.

Skill level/training required: Only employees trained on squeeze-chute safety may operate the chute. They may require assistance from others. The following employees are qualified: Dusty, Lefty, Seamus.

Description of work details including safety practices:

- This work is not to be performed alone, at least two people must be present during processing
- Prior to using the chute, establish a communication system to safely coordinate employee actions for loading and unloading livestock into the chute with employee operation of chute hydraulics and mechanics
- Prior to use, inspect the hydraulic hoses and fittings for defects or leaks and assure they are securely attached at connection points. Examine and test levers, latches and moveable chute parts to assure they are not damaged and are functioning properly. Tighten loose bolts and nuts
- If the chute fails the pre-use inspection, notify your supervisor and remove the chute from service by attaching a red tag that states "DO NOT USE"
- Do not wear loose clothing or jewelry in the vicinity of the squeeze chute. Tie back long hair or wear under cap or hat
- As necessary, wear boots, gloves, long pants, and eye and head protection when using the chute
- Keep the work area clean and free of trip hazards

- Avoid spooking livestock during handling operations
- Be alert and aware of potential sudden changes in conditions when handling livestock
- Keep feet, arms, hands and fingers clear of gates and other moving hydraulic squeeze chute parts

Communications process for: working alone, further instructions, concerns, assistance, etc:
Two-way radio is to be accessible at all times. Any questions or concerns should be called into the ranch manager.

Emergency procedures:

All injuries or emergency situations must be called into the ranch manager. Workers must not endanger themselves or others in an emergency situation – seek protection, treat any injuries using the supplied first aid and call for help immediately.

Equipment and supplies (including any PPE): Chute, movable panels, toolbox, power cord, first aid kit, two-way radio.

Result expected:

- Work cattle through chute quickly, effectively, safely
- Prevent injuries to people and cattle: contusions, cuts, abrasions, and broken bones
- Identify chute / corral malfunctions and have corrected before using